

# RAMADA Hotel and Conference Center

Dear Bride-to-Be:

**Thank You for your Interest in the RAMADA!**

I'm including information for planning your wedding at the RAMADA. Our Event Management team is anxious to assist you in all of your needs. Planning a wedding can be a very arduous task but with our assistance it will be a well-planned, well-organized and memorable event!

Please look over the information and if you have any questions please don't hesitate to call.

In order to reserve your date and time here at the RAMADA I will need the following:

1. The Room Rental to serve as deposit
2. A signed copy of the Rules and Regulations
3. A signed copy of the Event Contract
4. A signed copy of the Setup Contract
5. A credit card on file

I look forward to making this a delightful and beautiful event. If there is anything more I can do please let me know!

Sincerely,

Ramada Sales Team

[salesteam@ramadapaintsville.com](mailto:salesteam@ramadapaintsville.com)

[www.ramadapaintsville.com](http://www.ramadapaintsville.com)

800-951-4242 or 606-789-4242

# RULES AND REGULATIONS

## Weddings and Receptions

1. **CONTACT:** One person will be designated as a contact that will give all requests to management.
2. **DECORATING:** May be done the evening prior to the wedding or after rehearsal until 11pm, providing there are no functions in progress. Pins, all types of tape, pushpins, tacks, etc. are not to be used in the ballroom.
3. **DEPOSIT:** A Non-refundable Deposit is due on the Date of Reservation with a signed contract with the RAMADA. All Contracts and papers corresponding with your wedding must be signed and on file prior to the rehearsal evening.
4. **PAYMENTS:** All additions and/or changes to your function, including food, must be made a week prior to the function date. The entire payment must be paid in advance. Your portfolio must show a zero balance on Monday prior to your wedding. Any additions/replenishments added on the evening of the Wedding/Reception must be paid at the end of the event.
5. **SECURITY:** RAMADA reserves all rights to refuse service to any person for any reason. At the discretion of the hotel, the RAMADA reserves the right to stop any function in progress prior to the contracted end time. The RAMADA reserves all rights to remove guests for any reason that we see fit. The RAMADA reserves rights to cease DJ performance if volume does NOT remain respectful of hotel guests. Regardless of the reason your event may be cancelled, your deposit is non-refundable.
6. **RESPONSIBILITIES:** The Wedding Contact will be responsible for: All wedding gifts, Personal Wedding Accessories/Decorations, All Live Floral Arrangements, contacting a Wedding Cake Specialist, Wedding Coordinator, Limo Driver, Photographer, as well as any Delivery/Pick-up of said items and ARE NOT the responsibility of the RAMADA.

I have read and understand all of the above rules.

Signature \_\_\_\_\_

Date \_\_\_\_\_

# WEDDING SERVICES PROVIDED BY

## Ramada

1. Table & Chairs
  2. Table Cloths (*Choice of Color: Red, White, Hunter Green, Royal Blue, Sand and Black*)
  3. Food & Beverage Setup, Service, Cleanup
  4. Table Skirting with Starlight's for food, Gift, Head Table and Cake Table
  5. Sections of Tall lattice Wedding Wall Decorated with Lights & Draping
  6. Optional Stage for Ceremony
  7. Table Centerpieces @ **additional charge** *Choice of: Hurricane Globes & Pillar Candle on Mirror Tile & Crystal Stones*
  8. White Tulle & Lights Down Spiral Staircase-**ONLY**
- Note: We DO NOT Decorate the 2nd or 3rd floor Railings with Lights & Tulle*
9. Napkin Setup: *Choice of Color:*  
(*Red, White, Ivory, Hunter Green, Purple, Yellow, Royal Blue, Pink, sand, Black, Silver, Brown And Burgundy*)
  10. PA System and Microphone Setup
  11. Chair Covers @ **additional charge** *Choice of Color: (White, Black and Cream)*
  12. Lamp Posts Decorated with Lights & Tulle

### Wedding Services NOT provided by RAMADA

1. DJ Service/Music for Ceremony \* *NOTE: DJ music MUST remain respectful of hotel guests- If RAMADA staff requests music be turned off 3x's the DJ WILL be asked to cease music production*
2. Photographer
3. Limousine or Driver
4. Wedding Cake
5. Wedding coordinator
6. Live Flowers
7. RAMADA Staff is NOT responsible for Running Wedding Rehearsal or Ceremony
8. RAMADA is NOT responsible for any damages to wedding accessories/decorations left out prior to or after Wedding Ceremony/Reception
9. RAMADA is NOT responsible for placement of wedding accessories/decorations
10. All decorating and setup will begin the morning of the event

# DELUXE WEDDING SETUP & FACILITY FEES

## *For Wedding Ceremony and Reception Brides Can Choose From:*

Beautiful Garden Atrium, Grand Argand Ballroom or the New Orleans Style Gazebo

Package includes Set-up & Facility Fees for Wedding and / or Reception

## *Set-up for Ceremony Includes:*

Risers with Skirting, Hotel PA System, Decorative Standing Podium

and Lapel Microphone for Minister

Decorative Wedding Wall

Seating to Accommodate 400 Guests

## *Set-up for Reception Includes:*

Skirting and Star lights for Head Table, Wedding Cake table,

Grooms Cake Table, Guest book Table, Gift Table and Memory Table

## *Special Set-UP for:*

Hors D'oeuvres, Private Buffet, Five Star Sit Down Banquet Service,

Deluxe Beverage Station, Punch, Head Table, Choice of Folded Linen Napkins,

Risers for Live Entertainment, (20'x20' Dance Floor in Grand Ballroom), Adjustable Lighting,

TV/DVD for Videos and 8'x10' Screen for LCD Projection,

Wait Staff serves in Tuxedo Formals, Clean Up of Facility

## *Complimentary 1-Hour Scheduled Rehearsal*

*Guest Room Night Before (storing materials only) and Day of Event for Bride to Dress in*

*Guest Room for Groom to Dress in day of event*

## *Price:*

For Grand Argand Ballroom & Garden Atrium \$1600

New Orleans Style Gazebo & Grand Ballroom \$1200

New Orleans Style Gazebo & Grand Atrium \$1200

Beautiful Garden Atrium \$1000

Grand Argand Ballroom \$1000

# **ADDITIONAL OPTIONS RENTAL FEES**

## **QUALITY CHAIR COVERS**

**WHITE, CREAM and BLACK**

**\$1.00 EACH**

## **ORGANZA CHAIR SASHES**

**VARIETY of COLORS**

**\$1.00 EACH**

Organza's are a translucent (sheer) with a faint metallic sheen that sparkles in the light.

## **SATIN CHAIR SASHES**

**VARIETY of COLORS**

**\$1.00 each**

Satin has a magnificent shine, and has great versatility.

## **TABLE CENTERPIECES**

**\$5.00 per table**

Variety of Crystal Vases, Mirror tiles, Candles, Silk flowers, Crystal Stones and Charger Plates.

**Brides Choice Of Set Up**

# HORS D'OEUVRES

## MEATBALLS

Italian Meatballs  
(Marinara or BBQ Sauce)

## CHICKEN

Boneless Wings (Spicy-BBQ-Buffalo-Plain)  
Bone In Wings (Spicy-BBQ-Buffalo-Plain)  
Breaded Chicken Fingers  
w/Honey Mustard or BBQ

## SEAFOOD

Chilled Jumbo Shrimp  
w/Tangy Cocktail Sauce  
Breaded Shrimp  
w/Tangy Cocktail Sauce  
Crab Cakes

## CHILLED

Ham Roll Ups  
w/Flavored Cream Cheese  
Fresh Veggie Tray  
w/Ranch Dip  
Fresh Fruit Tray (Seasonal)  
w/Creamy Fruit Dip  
Fruit Ball  
w/ Graham Crackers  
Fresh Fruit & Cheese Kabobs  
Cheese Ball  
w/ Assorted Crackers  
Chicken Salad Croissants  
Spinach Artichoke Dip (In a Bread Bowl)  
Fruit Pizza / Veggie Pizza

Pin Wheel Wraps (Turkey or Ham)  
Assorted Cubed Cheese & Cracker Tray  
Assorted Finger Sandwiches  
(Chicken Salad, Ham Salad, Pimento Cheese, Tuna Salad)  
Celery Wedges  
W/Herb Cream Cheese Filling  
Angel Eggs  
Macaroni Salad  
Rotini Salad  
Zesty Potato Salad  
Pineapple Chicken Salad

## HEATED

Angel Biscuits  
w/Country or City Ham  
Egg Rolls  
w/Sweet & Sour Sauce  
Deep Fried Breaded Mushrooms  
w/Marinara Dip  
Sea Food Stuffed Mushrooms  
Broccoli Cheese Bits

Jalapeno Hot or Mild Poppers  
Mozzarella Cheese Sticks  
Cocktail Franks in BBQ Sauce  
Franks In A Blanket  
Spinach Artichoke Dip  
w/ Tortilla Chips

## ELABORATE EXTRAS

Fiesta Table  
Nacho Cheese Fountain  
Ringed W/Nacho Chips & Tortilla Shells  
Jalapenos, Diced Tomatoes, Lettuce, Sour  
Cream, Shredded Cheese, Chili Peppers,  
Salsa, Mexican Rice, Taco Beef.

Mashed Potato Bar  
Whipped Idaho Or Sweet Potatoes  
Served with Assorted Toppings

Fruit Table  
Colossal Variety Of  
assorted Fresh Fruits  
Served With Creamy fruit Dips  
(Seasonal)

Carving Station  
Top Round Roast Beef,  
Black Oak Ham or Prime Rib

Vegetable Table  
Colossal Variety of Fresh Vegetables  
Served with Ranch Fountain

Chocolate Fountain Table  
Milk or White Chocolate Fountain  
Ringed With Fresh Fruit  
Angel Food Cake, Pretzel Sticks,  
Rice Crispy Treats & Creamy Fruit Dip

Elaborate Bread Table  
Assorted Array of Fresh Baked Bread

Chips-n-Dip  
Nachos-n-Cheese  
Nachos-n-Salsa

ASSORTED  
12" Pizzas (Choice of Toppings)  
Cheesecake Bites (Choice of Dip)  
Chex Mix

Petit Fours  
Party Mints  
Pretzels

# ELABORATE EXTRAS

## FIESTA TABLE

*Served from a Flowing Cheese Fountain  
Ringed with Assorted Nacho Chips & Tortilla Shells  
Includes Diced Tomatoes, Jalapeño Peppers  
Shredded Lettuce, Refried Beans, Sour Cream  
Taco Seasoned Beef, Salsa & Shredded Cheese*

**\$300.00**

## FRESH FRUIT TABLE

*Colossal Variety of Assorted Fresh Fruits (Seasonal)  
Prepared & served with  
Creamy Fruit Dip*

**\$475.00**

## Vegetable Table

*Colossal Variety of Fresh Vegetables  
Served with Ranch Fountain*

**\$350.00**

## Chocolate Fountain Table

*Assorted Fresh Prepared Fruit  
Ringed around a Colossal Chocolate Fountain  
Choose Milk Chocolate or White Chocolate  
Also includes  
Angel Food Cake, Rice Crispy Treats & Pretzels*

**\$300.00**

## Carving Station

*Top Round Roast Beef, Black Oak Ham or Prime Rib  
Serves up to 50pp*

**Price Depending on Your Choice**

## Elaborate Bread Table

*Assorted Array of Fresh Baked Bread  
Minimum of 50pp*

**\$1.50 per person**

## Mashed Potato Bar

*Whipped Idaho or Sweet Potatoes with Assorted Toppings*

**\$2.50 per person Both \$5.00 per person**

# FIVE STAR ENTRÉE'S

## STEAK

(12oz) Prime Rib  
*(minimum of 12 guests)*  
Served with Natural Au Jus

(12oz) Rib-Eye

(8oz) Sirloin

## PORK

Bacon Wrapped Pork Fillet  
Baby Back BBQ Ribs  
1/2 Rack of Meaty BBQ Ribs

## CHICKEN

Chicken Breast Lombardy

Chicken Cordon Bleu  
Served Grilled or Breaded

Baked Chicken on Wild Rice

## SEAFOOD

Salmon Fillets on Wild Rice  
5oz. Fillets Pan Sautéed

Icelandic White Cod Fish  
Served w/ Hushpuppies

Fried Shrimp  
10- Piece Breaded Fantail Shrimp

Mahi Mahi w/pineapple salsa

## PASTA

Fettuccine Alfredo  
Creamy House Alfredo Sauce w/ Steamed Broccoli  
Add Chicken or Shrimp

Lasagna  
Layers of Pasta, Meat Sauce and Four Cheeses

Vegetarian Lasagna  
Layers of Pasta Marinara Sauce and Four Cheeses

**All Pasta's Served With  
Dinner Salad, Garlic Bread, Five-Star Dessert  
& Beverage of Choice**

**All Entrée's Served With  
Choice of One-Sides, Dinner Salad Or Cold Slaw, Homemade Rolls,  
Five-Star Dessert & Beverage of Choice**

**Plated and Served by Event Banquet Staff  
All Menu Prices Subject to 18% Gratuity and 9% Sales Tax**



# DESSERT MENU

## FIVE STAR DESSERTS

### **New York Style Cheesecake**

With Strawberry, Blueberry or Carmel Topping



### **Boston Crème**

Bundt Cake Topped with chocolate



### **Signature Chocolate**

Bundt Cake with chocolate ganache



### **Vanilla Bean Cake**

Bundt Cake with raspberry flavor



### **Caramel Pecan**

Bundt Cake



### **Smore's**

Bundt Cake



**Plated and Served by Event Banquet Staff**

**All Menu Prices Subject to 18% Gratuity and 9% Sales Tax**

# DINNER MENU

## CHOICE OF 1, 2, or 3 ENTRÉE'S

Special Recipe Breaded Fish w/Hush Puppies

Top Round of Roast Beef w/Gravy

Baked Ham w/Pineapple or Raisin Sauce

Roasted Turkey w/Cornbread Dressing and Gravy

Tender Baked Chicken on a Bed of Rice

Country Fried Steak and Gravy

Southern Fried Chicken w/Homemade Gravy

Cheddar Chicken

Old Fashion Chicken-n-Dumplin's

Sauerkraut and Franks

Breaded Tender Pork Chops

Pork Tenderloin

Smothered Chicken

## CHOICE OF 2 or 3 SIDES

Creamy Whipped Potatoes

Country Green Beans w/Ham

Stir Fry Vegetables

(Broccoli, Green Beans, Carrots, mushrooms)

Garden Blend (Long Grain Rice w/Small Vegetables)

Baby Bakers (Oven Brown Potatoes)

Broccoli Casserole

Scalloped Potatoes

Glazed Baby Carrots

Broccoli Spears w/Lemon Butter or Cheese Sauce

Macaroni w/Creamy Cheese Sauce or Stewed Tomatoes

Buttered Whole Kernel Corn

Corn on the Cob

Sugar Snap Peas

## ALL BUFFETS INCLUDE:

Fresh Garden Salad

Assorted Desserts

Jumbo Homemade Yeast Rolls & Butter

And Choice of:

Coffee, Iced Tea, Pepsi, Diet Pepsi, Iced Water

*\*Served Buffet Style for Groups of 30 or more*

*\*Served as a Plated Meal at additional cost*

# **BEVERAGE STATION**

## **BEVERAGE**

Based on \$1.00 per guest

Includes: Coffee (Regular & Decaf)

Assorted Pepsi Products

Ice Tea and Pitchers of Ice Water

Price also includes:

Ice, Cups, Napkins, Stirrs, Straws, Sweetener,  
Creamer and Lemon Wedges

Any additional added at regular menu prices

Coffee @ \$15.00 per pot

Soft Drinks @ \$5.00 per 2-liter

Ice Tea @ \$5.00 per pitcher

Ice Tea @ \$25.00 per Urn

## **BEER BAR SET UP**

\$125.00

Beer @ \$3.00 each

Keg @ \$250.00 each

## **BEER & WINE BAR SET UP**

\$150.00

Beer @ \$3.00 each

Wine by the Glass @ \$5.00 each

## **DELUXE BAR SET UP**

\$250.00

Beer @ \$3.00 each

Wine by the Glass @ \$5.00 each

Cocktails @ \$6.50 each

Mixed Drinks @ \$5.50 each

**All Alcoholic Beverages include Bartender and complete set up  
Gratuity, Sales Tax and Alcohol Tax will be added to any Bar Setup**

**Gratuity and Sales Tax only will be added to all Beverages**

# Gazebo Wedding/RECEPTION

Our Gazebo Wedding & Reception Is Designed To Serve Approximately 40 Guests.

## **HORS D'OEUVRES MENU**

Cheese Ball & Assorted Crackers  
Fresh Fruit Tray & Creamy Fruit Dip  
Assorted Finger Sandwich  
Cocktail Franks in BBQ Sauce  
Crispy Chicken Fingers  
with Honey Mustard Sauce & Ranch Dip

## **BEVERAGE STATION**

Coffee  
Soft Drinks  
Water

## **GAZEBO RENTAL SPACE:**

Setup for 40pp on Round Tables with  
Chair Covers, Sashes and Centerpieces

## **PACKAGE PRICE:**

**\$950.00**

Prices are Inclusive  
Any Additions Added at Regular Menu Price

# A LIGHT AFFAIR

This Package Is Designed For A More Casual & Moderate Reception.

It Is Designed For Approximately 50-75 Guests.

“A Light Affair” Is Perfect For Your Early Afternoon Wedding & Reception.

## HORS D'OEUVRES MENU

Assorted Finger Sandwiches

Fruit Ball & Graham Crackers

Fresh Fruit Tray & Creamy Fruit Dip

Fresh Vegetable Tray & Veggie Dip

Cubed Cheese & Assorted Cracker Tray

Cheese Ball & Assorted Cracker Tray

Mozzarella Cheese Sticks

Cocktail Franks in BBQ Sauce

Italian Meatballs (Marinara Sauce or BBQ Sauce)

## BEVERAGE STATION

Coffee

Soft Drinks

Water

## PACKAGE PRICE:

**\$1200.00**

**Prices are Inclusive**

**Any Additions Added at Regular Menu Price**

# A Deluxe RECEPTION

Our Grand Reception Is Designed To Serve Approximately 75-125 Guests.  
Your Guests Will Be Offered A Large Arrangement Of Horsd'oeuvres.

## HORSD'OEUVRES MENU

Jumbo Chicken Salad Croissants  
Fruit Ball & Graham Crackers  
Fresh Fruit Tray & Creamy Fruit Dip  
Fresh Vegetable Tray & Veggie Dip  
Cubed Cheese & Assorted Cracker Tray  
Mozzarella Cheese Sticks  
Cocktail Franks in BBQ Sauce  
Italian Meatballs (Marinara or BBQ Sauce)  
Silver Dollar Biscuits with City Ham  
Crispy Chicken Fingers & Honey Mustard Sauce  
Spinach & Artichoke Dip & Tortilla Chips

## BEVERAGE STATION

Coffee  
Soft Drinks  
Water

## PACKAGE PRICE:

**\$1,700.00**

**Prices are Inclusive  
Any Additions Added at Regular Menu Price**

# A Grand RECEPTION

Our Deluxe Reception Is Designed To Serve Approximately 125-200 Guests.  
Your Guests Will Be Offered A Large Arrangement Of Horsd'oeuvres.

## HORS D'OEUVRES MENU

Chocolate Fountain Table  
Jumbo Chicken Salad Croissants  
Fruit Ball & Graham Crackers  
Fresh Fruit Tray & Creamy Fruit Dip  
Fresh Vegetable Tray & Veggie Dip  
Cubed Cheese & Assorted Cracker Tray  
Assorted Finger Sandwiches  
Ham Roll-Ups  
Mozzarella Cheese Sticks  
Cocktail Franks in BBQ Sauce  
Italian Meatballs (Marinara or BBQ Sauce)  
Silver Dollar Biscuits with City Ham  
Crispy Chicken Fingers & Honey Mustard Sauce  
Spinach & Artichoke Dip & Tortilla Chips  
Jalapeno Hot Poppers  
Fiesta Table

## BEVERAGE STATION

Coffee  
Soft Drinks  
Water

## PACKAGE PRICE:

**\$2,999.00**

**Prices are Inclusive**  
**Any Additions Added at Regular Menu Price**